



**Coast to Coast
Association
Management**

Barrataria Island Homeowners Association

c/o Coast to Coast Association Management

Mailing Address/Office Location:

4750 E. Moody Blvd.

Suite 221

Bunnell, FL 32110

Telephone: 321-352-6278

Contact Information *

Owner:

Last Name _____ First Name _____

Spouse OR Co-Owner:

Last Name _____ First Name _____

Property Address:

Street Address: _____

City, State, Zip _____

Mailing Address: ALL CORRESPONDENCE WILL COME TO THIS ADDRESS

Street / P.O. Box # _____

City, State, Zip _____

Primary Telephone: () _____ Work ___ Home ___ Other ___

Other Number: () _____ Work ___ Home ___ Other ___

Cell Number: () _____

URGENT!

Primary Email: _____

Other Email Address: _____



Barrataria Island Homeowners Association

c/o Coast to Coast Association Management

Mailing Address/Office Location:

4750 E. Moody Blvd.

Suite 221

Bunnell, FL 32110

Telephone: 321-352-6278

Electronic Disclosure Authorization Form *

FAQ on the Electronic Disclosure Authorization form

1. What is an "electronic disclosure authorization" form? This authorization form, when completed and submitted by you, will permit the BARRATARIA ISLAND HOMEOWNER'S ASSOCIATION Board of Directors, Coast to Coast Association. Management and Condo committees, to communicate with you via email.

2. Why am I being asked to complete this authorization form? It's been a goal of your Board of Directors to improve communication in all aspects for the BARRATARIA ISLAND HOMEOWNER'S ASSOCIATION community. Recent changes to FL legislation dictate that certain steps be taken to protect the personal information of the members. One of those steps is a requirement to receive written authorization from those members who wish to receive electronic notices from the HOA. Since electronic communication is faster, inexpensive, more efficient, and environmentally friendly, the Board of Directors has decided to ask those members wishing to receive electronic notices for their written permission.

3. What type of information will be communicated to me electronically? It is not the goal of this Board of Directors to use email communication to replace any of the official notices that are required to be given by our governing documents and/or by applicable FL Statutes. While future email communications may discuss or relay similar information, official required HOA notices will continue to be sent via USPS mailing until further notice of a policy change. It is the desire of the Board of Directors to mainly use electronic emails to send information considered to be general in nature.

Examples of information sent via email would be:

- Notice of upcoming HOA meetings
- HOA Board meeting minutes
- HOA Newsletter / Schedule of Events
- HOA notices of maintenance issues affecting entire community
- HOA notice of outside issues that have an impact on our community (e.g. nearby road closures, local construction impact, relevant governmental issues)
- Request for input on various subjects
- Any other HOA business that the Board determines appropriate.

Note: No email communication sent will be used to replace any official notices required by our governing documents and/or by applicable FL Statutes. For example, while a notice of an upcoming Board of Directors or members meeting may be sent via email to those who grant permission, the required meeting notifications will still



**Coast to Coast
Association
Management**

Barrataria Island Homeowners Association

c/o Coast to Coast Association Management

Mailing Address/Office Location:

4750 E. Moody Blvd.

Suite 221

Bunnell, FL 32110

Telephone: 321-352-6278

be posted conspicuously on the property and notification of members meeting will still be sent per our governing documents or by applicable FL Statues, via USPS mailing to all members.

4. What happens if I don't complete the electronic disclosure authorization form? You simply will not receive email communications from the HOA. You will continue to receive any communications, including official notices required to be sent by our governing documents and/or by applicable FL Statues, via USPS mailing. It is urgent that we have the correct address.

5. Will my email be shared with anyone else other than our property management or A Board of Directors? No. Your signed authorization grants permission for BARRATARIA ISLAND HOMEOWNER'S ASSOCIATION to use your email address to convey association-related information via our property management or Board of Directors.

6. How do I sign up? Complete the form on the next page. If you have any questions regarding the form, please contact COAST TO COAST ASSOCIATION MANAGEMENT AT (321) 352-6278.

Electronic Disclosure Authorization Form *

Please complete and return this form to authorize BARRATARIA ISLAND HOMEOWNER'S ASSOCIATION to use your email address for general association-related communications. This authorization restricts the use of your email address for only purposes of communications from the BARRATARIA ISLAND HOMEOWNER'S ASSOCIATION Board of Directors, through either direct communication from the Board or through Coast to Coast Association Management. Your email address will not be shared with any third parties.

Please return this form by the U.S. Postal Service to Coast to Coast Association Management. If you would like to fax your signed form, or send a scanned, signed copy via email, please see below for facsimile number and email address.

I hereby authorize BARRATARIA ISLAND HOMEOWNER'S ASSOCIATION to use my email address, as described above, for association-related communications. I understand that no email communication will be used to replace any official notices required by our governing documents and/or by applicable FL Statues. Official required HOA notices will continue to be sent to the members via USPS mailing. BARRATARIA ISLAND HOMEOWNER'S ASSOCIATION shall maintain, in accordance with applicable FL statutes, the electronic mailing addresses of those members who consent to receive notice by electronic transmission. I understand that my authorization will remain in effect until my consent to receive notice by electronic transmission is revoked. I further understand that my consent to receive notice by electronic transmission can be revoked by me at any time by BARRATARIA ISLAND HOMEOWNER'S ASSOCIATION directly or Coast to Coast Association Management. I agree to promptly notify the Association of any changes in my email address.



**Coast to Coast
Association
Management**

Barrataria Island Homeowners Association

c/o Coast to Coast Association Management

Mailing Address/Office Location:

4750 E. Moody Blvd.

Suite 221

Bunnell, FL 32110

Telephone: 321-352-6278

Name (PRINT CLEARLY): _____

BARRATARIA ISLAND HOMEOWNER'S ASSOCIATION property address:

Mailing address, if different from above: _____

(PRINT CLEARLY)

Email Address to be used for BARRATARIA ISLAND HOMEOWNER'S ASSOCIATION:

Signature: _____ Date: _____

Tenant Information *

Last Name _____ First Name _____

Spouse

Last Name _____ First Name _____

Unit Number: _____

Please provide a current copy of the lease.